



The Ridgefield Woman's Club
 47th Annual Craft Fair
 Saturday, November 18, 2017
 10:00 am-4:00 pm

<u>RWC USE ONLY</u>	
R/N _____	Booth _____
Paid _____	Date _____
Photos _____	Electricity _____
Jewelry _____	Tax ID _____
Accepted _____	

PLEASE PRINT CLEARLY

Crafter Name(s): _____

Business Name: _____

Phone: Day: _____ Evening: _____ Cell: _____

Address _____

City: _____ State: _____ Zip: _____

eMAIL: _____

CT Sales Tax/Permit Number: _____ **(not your SSN, not other states).**

No applications will be accepted without a CT Sales Tax/Permit Number. If you need help obtaining one, email us.

It is REQUIRED that you have a CT Sales Tax Permit to participate in the show and it must be displayed in your booth.

Vehicle License Plate Number: _____ for the vehicle that you will bring to the Craft Fair

You will receive two badges when you check in. *The CRAFTER who made the crafts is required to be in attendance at our show – you may not send others to sell for you but others may join you.*

Crafter's Name: _____ Assistant's Name: _____

How did you hear about our show? _____

YOUR CRAFTED ITEMS

The Ridgefield Woman's Club Craft Fair is a juried show. This craft fair is restricted to handcrafted or hand-embellished items made by the participating crafters who must be in attendance at the show. No manufactured goods, items made from kits, or items that are produced outside of the United States are permitted. Only the items you have described in this application may be sold at the show.

Please check the primary category that describes your craft. The number of crafters per category is limited.

<input type="checkbox"/> Adult Clothing and Accessories	<input type="checkbox"/> Fabric Items	<input type="checkbox"/> Housewares	<input type="checkbox"/> Pet Products	<input type="checkbox"/> Wood Products
<input type="checkbox"/> Art Work	<input type="checkbox"/> Florals	<input type="checkbox"/> Jewelry	<input type="checkbox"/> Photography	<input type="checkbox"/> Other (Describe)
<input type="checkbox"/> Bath Products	<input type="checkbox"/> Food	<input type="checkbox"/> Kids Clothing / Accessories	<input type="checkbox"/> Stationary	
<input type="checkbox"/> Dolls/Accessories	<input type="checkbox"/> Holiday Décor/Items	<input type="checkbox"/> Knitted/Crocheted Items	<input type="checkbox"/> Toys	

DESCRIBE HOW YOU MAKE YOUR CRAFTED ITEMS

Please describe materials and how you make the items you will bring to the RWC Craft Fair

What is the price range of your crafted items? _____

YOUR DISPLAY SPACE:

Please check your #1 and #2 requested location and booth size and note prices. All dimensions below are approximate.

CAFETERIA (\$135)

___ 9'x12'

___ 9'x10'

GYM (\$135)

___ 9'x12' (inside - no electric available)

___ 10'x11' (wall - all have electricity)

HALLWAY/OTHER (\$110)

___ 5'x15'

___ 5'x14'

___ 4'x15'

**** Please note: we cannot accommodate tents or canopies. Prices above do NOT include electricity.**

Will you be providing food samples: Yes ___ No ___

(If you are providing **food samples**, you must apply for a space in the **cafeteria**. (It is the only place where open containers of food are permitted as per facility rules.)

Electric outlet required? Yes ___ No ___ (There are a limited number of spaces in the gym, hallways and cafeteria with electricity). These are first come first serve. **Add \$15 to your check for electricity.**

If possible, would you like the same location as last year? Yes ___ No ___ (we will do our best but no guarantees)

IMPORTANT: We regret that we cannot supply hand trucks, dollies or other equipment to move merchandise or displays. If you paid for electricity, only UL listed, heavy-duty extension cords with three-prong grounding plugs are acceptable. No storage space is available except the space within the boundaries of your booth. We also cannot supply tables, chairs, lights, electrical cords or any other items to setup your booth. Please bring all needed supplies with you, including enough cash to make change.

EVENT LOCATION: East Ridge Middle School, 10 East Ridge Road, Ridgefield. *Please do not contact the school.*

MAIL YOUR COMPLETED APPLICATION TO: *RWC Craft Fair, PO Box 66, Ridgefield, CT 06877*

Please mail (not email) your completed application to us, accompanied by your check payable to RWC and three (3) pictures of your craft including one (1) showing you making your craft. Applications will not be juried unless accompanied by payment and photos. Your payment check will not be cashed until you are accepted and confirmed to participate in the show. If you are not accepted by our jury, your check will be returned. No refunds will be made for cancellations - for any reason - after crafters have been accepted.

For further information or questions, please contact us via email: rwc.craftfair@gmail.com

All proceeds of the show are donated to other not-for-profit organizations in Ridgefield and surrounding communities.

Applicant Signature: _____ **Date:** _____